

CREIGHTON LAW SCHOOL

ADMISSIONS INFORMATION AND INSTRUCTIONS

Creighton Law School provides a quality education which begins with the selection of a diverse, motivated, and accomplished student body. Each application to the Law School receives the personal attention of the Admissions Committee. Final selection of applicants to be admitted is made by the Admissions Committee, which reserves the right to deny admission to any applicant for any lawful reason.

ELIGIBILITY FOR ADMISSION

To be eligible for admission, you must hold a baccalaureate degree from an accredited college or university. Exceptions to this requirement may be made at the discretion of the Admissions Committee, provided you have completed 90 hours of credit toward a degree and can show exceptional performance or conditions making you qualified to successfully study law.

You are required to take the Law School Admission Test (LSAT) which is administered in February, June, September, and December at centers throughout the country. You should take the LSAT as early as possible, but no later than February prior to the August in which you plan to enter law school. To be eligible for scholarship consideration, you should take the LSAT no later than December and complete your application file prior to March 1. If you meet requirements for merit-based scholarship assistance, you will receive scholarship information when you are notified of your admission.

Information and registration materials for the LSAT are available at the School of Law, online at LSAC.org or by writing:

LAW SCHOOL ADMISSION COUNCIL
P.O. BOX 2000
NEWTOWN, PENNSYLVANIA 18940-0998

You are required to register for and provide transcripts to the Law School Data Assembly Service (LSDAS). Applications will not be processed without a LSDAS report on file with the School of Law.

ADMISSIONS APPLICATION

You are required to complete a Creighton University School of Law Application for Admission. You can complete the paper version, our web version, or we will accept electronic applications that have been prepared using the Law School Admission Council's website. You can print out your completed application and send it directly to Creighton University School of Law at the address indicated, or you can use the Law School Admission Council's (LSAC) website to electronically transmit your law school application. LSAC will then send electronic versions of your application to Creighton University School of Law.

Applications submitted to LSAC for transmission to Creighton University School of Law will be considered postmarked on the day they are electronically submitted.

ADMISSION DECISIONS AND TIMETABLE

Although primary consideration is given to undergraduate grade point average and LSAT score, the Admissions Committee recognizes that these factors are not always indicative of motivation, character, and capability. Other factors which have significant impact on admission decisions are the type of courses completed, grade patterns, extra-curricular and community activities, honors, work experience, military achievements, graduate studies, and adjustment to individual hardship. The Admissions Committee also values personal qualities that suggest you would be a successful student and a competent attorney.

First-year students are admitted for the fall term which begins in August. The Admissions Committee begins considering completed applications in December and notifies applicants as decisions are made. The Admissions Committee often defers making final decisions on a number of applications until later in the admissions process. Filing an application early does not guarantee an early final decision. The Admissions Office must receive applications no later than May 1; however, because the class is often filled prior to May 1, it is in your best interest to complete the application process as early as possible.

LETTERS OF RECOMMENDATION

Creighton Law School requires the submission of two letters of recommendation. We prefer that at least one of these letters be from a college professor who can attest to your ability to enter a competitive professional program. If you have been out of school for some time, letters from a work situation can be helpful. Although you are not restricted to two letters, your file will be considered complete when two letters have been received.

Creighton Law School recommends that your letters be submitted through the LSAC letter of recommendation service that assists all member schools. This service is included in your LSDAS Registration subscription. Your letters will be copied and sent to us along with your LSDAS Report. To use this service, follow the directions for submitting letters outlined in the LSAT/LSDAS Information Book or at LSAC.org.

FOREIGN-EDUCATED APPLICANTS

If you completed more than one year of coursework at a foreign institution, Creighton Law School requires that foreign transcripts be submitted through the LSAC JD Credential Assembly Service. The one exception to this requirement is if you completed the foreign work through a study abroad, consortium, or exchange program sponsored by a US or Canadian institution, and the work is clearly indicated as such on the home campus transcript. This service is included in the LSDAS subscription fee. A Foreign Credential Evaluation will be completed by the American Association of Collegiate Registrars and

Admissions Officers (AACRAO), which will be incorporated into your LSDAS report. Questions about the JD Credential Assembly Service (JD CAS) can be directed to LSAC at 215-968-1001, or LSACINFO@LSAC.org.

TRANSFER STUDENTS

If you are interested in transferring to Creighton from another accredited law school, you must submit an application, an official law school transcript, a letter from the Dean indicating that you are in good standing and eligible to continue, a personal statement indicating your reasons for wanting to transfer to Creighton, and two letters of recommendation. First consideration will be given to transfer applicants with superior credentials. No more than three semesters of residency and no more than forty-five semester hours of credit may be transferred. Only grades of C or better received from another accredited law school may be transferred. Transfer students must meet all the Creighton graduation requirements in order to earn a degree.

Applicants who have been dismissed from another law school for scholastic deficiency will not be considered for admission.

RESERVATION DEPOSIT AND FINAL TRANSCRIPTS

Your acceptance before college graduation is conditioned upon your obtaining a college degree prior to registration at Creighton.

A FINAL OFFICIAL TRANSCRIPT EVIDENCING THE CONFERRAL OF ANY DEGREES reported on this application must be submitted by you directly to the School of Law prior to registration.

Upon notification of acceptance, you are required to reserve a seat in the class by making an initial deposit of \$125. This initial deposit is due on April 15 or on such later date as indicated in your letter of acceptance. A partial refund of the initial deposit may be obtained if the Law School Admissions Office is notified in writing prior to June 1 that you do not plan to attend Creighton in the fall. A final, nonrefundable deposit of \$125 is required prior to July 1. All deposits will be credited to your tuition and fee account.

APPLICATION FEE WAIVER

The School of Law will grant your application fee waiver request if you have been granted a LSAT/LSDAS fee waiver. You must enclose a copy of the LSAT/LSDAS Fee Waiver Application and certification that the request was granted.

FINANCING YOUR EDUCATION

Creighton University School of Law will work with you to secure financial aid, including merit-based scholarships and government loans. The scholarship program is administered by the Law School and the loan programs are administered by the Creighton University Office of Financial Aid. To apply for government loan assistance, for which need may be a factor, you are required to complete

the Free Application for Federal Student Aid (FAFSA). The FAFSA may be completed online at www.fafsa.ed.gov after January 1 prior to the August during which you plan to enter law school.

FIRST-YEAR SCHOLARSHIPS

All first-year scholarships have merit requirements, including, but not limited to your LSAT score and GPA. Once admitted, applicants whose application was received by March 1 are automatically considered for the Dean's Academic Scholarship. If you satisfy the requirements, you will be notified at the time of your acceptance of the amount of your scholarship eligibility and will be mailed the necessary forms to complete. Creighton University School of Law also has two additional scholarship opportunities: the Frances M. Ryan Diversity Scholarship and the A.A. and Ethel Yossem Scholarship (for students of the Jewish faith). If you would like to be considered for the Ryan or Yossem Scholarships, please check the appropriate box(es) on your Application for Admission.

APPLICATION PROCEDURE

- ① Carefully read the entire Admissions Information and Instructions.
- ② Complete the Application for Admission by typing or printing in ink, or you may complete your application using the LSAC website.
- ③ Make sure that all required information is included and that the application is signed.
- ④ Submit your non-refundable application fee by attaching a check or money order (*or submit payment electronically at LSAC.org*) in the amount of \$45.00 made payable to Creighton University.
- ⑤ Return the completed application by May 1. (*March 1 is the deadline for scholarship consideration.*)
- ⑥ Register for LSDAS, obtain your LSAC account number and make sure that letters of recommendation and all undergraduate transcripts are received by LSAC. LSDAS registration is not required prior to application submission.

The Admissions Committee will not review your file until all supporting documents have been received.

REAPPLICATION PROCEDURE

If you applied to the School of Law in the two previous admissions years, you may reapply by requesting, in writing, that the Admissions Office reactivate your file. You must submit a new application fee, but, if applying within two years, you may not be required to complete a new application, provide new letters of recommendation, or reregister with LSDAS. Please submit any updates to your contact information and character and fitness questions to our Admissions Office.

All admissions correspondence should be addressed to:

CREIGHTON UNIVERSITY SCHOOL OF LAW
ADMISSIONS COMMITTEE
2500 CALIFORNIA PLAZA
OMAHA, NEBRASKA 68178-0140

CREIGHTON UNIVERSITY SCHOOL OF LAW APPLICATION FOR ADMISSION

PERSONAL INFORMATION

NAME:

Mr. Ms. Dr.

LAST	FIRST	MIDDLE
AGE	BIRTHDATE (MO-DAY-YR)	PLACE OF BIRTH (CITY & STATE)

CURRENT MAILING ADDRESS:

NO. AND STREET	CITY & STATE	ZIP CODE
I will be at this address until: _____ (____) _____		
DAYTIME TELEPHONE NUMBER		
E-MAIL ADDRESS	(____) _____	
EVENING TELEPHONE NUMBER		

PERMANENT ADDRESS:

NO. AND STREET	CITY & STATE	ZIP CODE
(____) _____		
PERMANENT TELEPHONE		

CITIZENSHIP:

United States Other _____

Social Security: _____ LSAC Account Number: L _____
(assigned upon LSDAS registration)

RACE (response optional; answers are used for statistical reporting):

American Indian/Alaskan Native
 Canadian Aboriginal
 Hispanic/Latino
 Asian/Pacific Islander
 Caucasian/White
 Puerto Rican
 Black/African American
 Chicano/Mexican American
 Other _____

I AM APPLYING FOR:

Full-time status
 Part-time status*
 Advance standing (Transfer)
 Visiting status

**If admission is not offered to the part-time program, do you wish to be considered for full-time status? Yes No Please note: The part-time program is very small and, therefore, admission is extremely competitive. Additionally, all required part-time classes are held during the day.*

EDUCATIONAL AND EMPLOYMENT HISTORY

List all colleges, universities, graduate schools, and professional schools attended, giving your most recent education first. (You may attach an additional page.)

COLLEGE OR UNIVERSITY	LOCATION	DATES OF ATTENDANCE	GPA	MAJOR	DEGREE	YEAR AWARDED

Have you previously applied to the Creighton University School of Law? Yes No

If so, in what year? _____

Have you attended law school before? Yes No

If yes, on a separate sheet, state where and when and give your reasons for leaving. You must provide a letter from the Dean or other authorized official verifying your good standing, together with an official transcript from that law school.

Please list the date(s) you took or plan to take the LSAT and the score you received.

DATE / SCORE	DATE / SCORE	DATE / SCORE	DATE / SCORE
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Please list your full-time or significant part-time employment since high school beginning with the most recent. (You may attach a resume or an additional page.)

DATES	EMPLOYER	HOURS PER WEEK	JOB DESCRIPTION

During the academic year, how many hours per week did you work? _____

Have you ever served on full-time military active duty? Yes No

Dates of Active Duty _____ Branch _____

Rank _____ Type of Discharge _____

If discharge was other than honorable, please fully explain on a separate sheet.

ACTIVITIES AND HONORS

List the extracurricular and/or community activities that have been most important to you and indicate the extent of your participation in each. (You may attach a resume or an additional page.)

Please list all your prizes, honors, awards, publications, or similar recognitions.

SURVEY INFORMATION (optional)

Father's Name (If living): _____

Mailing Address: _____

Mother's Name (If living): _____

Mailing Address: _____

Spouse's Name (If applicable): _____

If any relatives have attended Creighton University, list name, family relationship, and degree granted.

Please list other law schools to which you have applied or intend to apply for admission.

SCHOOL

SCHOOL

Who or what prompted your interest in Creighton University School of Law?

CAMPUS SECURITY REPORT AVAILABILITY STATEMENT

The safety and well-being of students, staff, and faculty are primary considerations at Creighton University. The annual Campus Security Report provides information on institutional policies concerning security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. The report also includes statistics for campus crime reported over the past three years. You may obtain a copy of the report by contacting the Department of Public Safety at 2204 Burt Street, Omaha, Nebraska 68178, or by telephoning (402) 280-2104.



School of Law

CHARACTER AND FITNESS

Because of the high ethical standard to which lawyers are held, the failure to disclose an act or event such as the ones described below is often more significant, and leads to more serious consequences, than the act or event itself. Failure to provide truthful answers, or failure to inform the Admissions Office of any changes to your answers, may result in the revocation of admission (without refund of tuition) or other disciplinary action by the Law School, or denial of permission to practice law by the state in which you seek admission. If you answer yes to any of the following questions, you must attach a separate sheet giving the dates, causes, outcomes, and circumstances related to the event.

Have you ever been charged (as an adult or a juvenile) with any crime other than a minor traffic violation? You must include all offenses involving alcohol. Disclosure is required regardless of the disposition, whether the record was sealed or expunged, or whether you were told you did not need to disclose such events. Yes No

Have you ever been a party to a civil lawsuit or an administrative proceeding? Yes No

Have you ever been suspended, expelled, placed on probation, or otherwise disciplined by any professional organization? Yes No

Have you ever been dropped, suspended, warned, placed on academic or disciplinary probation, disciplined, expelled, or requested or advised to resign from any post-secondary school, college, university, professional school, or law school? Yes No

Have you ever been dismissed, discharged, or requested to resign, by an employer? Yes No

Have you ever defaulted or are you currently in default on a financial obligation? Yes No

PERSONAL STATEMENT

The Admissions Committee requires submission of a personal statement to assist the Committee in evaluating your application. You may wish to call attention to factors in your background that may be indicative of your potential success as a law student and a member of the bar, such as your motivation to study law, work experience, special interests, honors, community involvement, or personal hardships. You may also discuss why reported grades and test scores may not fully indicate your ability to succeed in the study of law.

RECOMMENDATIONS

Two letters of recommendation are required. You may submit the letters through the LSAC letter of recommendation service or have them sent directly to the Admissions Office.

FIRST-YEAR SCHOLARSHIPS

All first-year scholarships have merit requirements, including, but not limited to your LSAT score and GPA. Once admitted, applicants whose application was received by March 1 are automatically considered for the Dean's Academic Scholarship. If you satisfy the requirements, you will be notified at the time of your acceptance of the amount of your scholarship eligibility and will be mailed the necessary forms to complete. Creighton University School of Law also has two additional scholarship opportunities: the Frances M. Ryan Diversity Scholarship and the A.A. and Ethel Yossem Scholarship (*for students of the Jewish faith*). If you would like to be considered for the Ryan or Yossem Scholarships, please check the appropriate box(es):

Frances M. Ryan Diversity Scholarship

A.A. and Ethel Yossem Scholarship
(for students of the Jewish faith)

APPLICATION FEE AND SIGNATURE

A \$45.00 non-refundable application fee is required. Make check or money order payable to Creighton University.

I certify that all statements made above and in any supplemental documents are accurate and complete to the best of my knowledge. I will promptly notify the School of Law if there is any change in the information contained herein and I understand that failure to do so can result in revocation of admission (without a refund of tuition) or disciplinary action.